ANGLICARE SOUTHERN QUEENSLAND
RESEARCH SEED GRANTS PROGRAM APPLICATION GUIDELINES

OVERVIEW OF THE PROGRAM

The Anglicare Southern Queensland (Anglicare) Research Seed Grants Program provides initial funding for innovative collaborative research projects. It seeks to nurture cutting-edge ideas and facilitate early-stage research projects consistent with the organisational commitments, focus areas and strategies outlined in Anglicare's *Strategic Plan 2023–25*.

The Research Seed Grants Program supports innovative ideas from Anglicare staff in partnership with academic researchers, and provides opportunities for further collaboration with government, industry and the community.

The funded research should result in at least two of the following outputs: research publication, conference presentation, or application for external funding.

Successful applicants will be expected to submit a final report at the end of the project, and a progress report every 6 months.

FUNDING DETAILS

Level of funding
In the 2025–2026 round, there is a total of $80,000 available for seed funding research projects. Funding of up to $20,000 in cash (excl. GST) may be awarded to a single project. The Funding Agreement will be between Anglicare and the partner university.

In-kind contributions (eg use of facilities, staff time, etc) from both Anglicare and academic partners should be identified in the application form budget table.

Duration of funding
The research project should be completed within 18 months of receiving funding, with a final report due three months after completion.

ELIGIBILITY REQUIREMENTS

Investigators may only submit one application per funding round. Anglicare will consider applications that:

- meet eligibility requirements set out in this document
- support Anglicare's strategic priorities, commitments and focus areas
- are deemed by the review panel to be innovative projects with high relevance to Anglicare.

All seed grant applications must involve at least one (1) Anglicare staff member as a Partner Investigator. Any interested Anglicare staff or team may collaborate with a university researcher or research team and apply for funding.

Not eligible as Principal Investigator
- University researcher/s in honorary roles, on casual or sessional appointments, or on fixed term contracts of one year or less (though they can be members of the research team)
- University researcher/s who are based overseas for the duration of the project.

Not eligible as Partner Investigator
- Anglicare staff on casual or fixed term contracts of six months or less unless contract extension is being considered and the immediate supervisor/manager can confirm this (though they can be members of the research team).

Applicants do not need to have ethics approval for their project before lodging an application; however, university ethics approval must be in place within three months of the notification of the award.

ANTICIPATED OUTCOMES

All research teams will be required to present at one of the Anglicare research webinars and submit a final report to Anglicare. In addition, research teams are expected to submit at least two of the following:

- an article for a peer-reviewed publication OR
- an abstract for a conference presentation OR
- an application for external research or program funding that builds on the research project.

BUDGET

It is expected that the funding provided is expended in line with the approved budget. If there is more than 10% variation, approval of the funder is required.

Items eligible for funding	Items not eligible for funding
Personnel costs (research assistance, salary on-costs, editorial support, etc.) Fieldwork-related costs (travel, accommodation) Consumables and small items of equipment necessary to carry out the project.	Stipends for postgraduate scholarships Any expenses associated with academic attendance at conferences (including conference registration, conference travel, per diems).

ASSESSMENT PROCESS AND CRITERIA

Applications will be assessed by Anglicare panel members against the following criteria:

- Value and impact (i.e., benefit; significance and scientific merit; innovation value) (50%)
- Quality of the proposal (i.e., research design/methodological rigour; research team) (25%)
- Alignment with ASQ strategic priorities (15%)
- Appropriateness of budget sought and its justification (10%).

Shortlisted applications will be invited to present to the panel and an audience of Anglicare staff and interested academic colleagues, prior to the final selection of successful applicants.

KEY DATES

- Applications Open: 22 August 2024
- Applications Close: 21 October 2024
- Short listed applications present in the week commencing 11 November 2024
- Announcement: All applicants will be informed of the Program outcomes via email, by the week commencing 25 November 2024. Successful applicants will be announced on the Anglicare SQ website at www.anglicaresq.org.au/research, on social media channels, and in internal communications.

SUBMITTING AN APPLICATION

- Please contact research@anglicaresq.org.au for discussion of your proposal before submitting an application.
- Applications are to be submitted as a single PDF or Word document. Please name your application as follows: [Principal Investigator Surname]_[ASQ Research Seed Grants]_[Date Submitted]
- Applications will only be accepted via email. Please send your application to the following email address: research@anglicaresq.org.au and copy to lwood@anglicaresq.org.au
- Applications submitted with incomplete and/or inaccurate documentation will not be considered.
  Except in exceptional circumstances, any applications received after the deadline will not be considered.

FEEDBACK

Feedback will be provided to unsuccessful applicants regarding the panel's comments.

The Anglicare Research, Evaluation and Advocacy team welcome suggestions on how we can improve our seed grant application processes.

CONTACT US

Further information on applying for Anglicare's Research Seed Grants Program is available at www.anglicaresq.org.au/research

If you have any questions, and to discuss your project prior to submitting an application, please email: research@anglicaresq.org.au or scan the QR Code.